



Special Board Meeting Minutes August 8, 2018

Minutes of a special meeting of the Library Board held on August 8, 2018 at 5:00 p.m. in Room 1C of the Municipal Administration Centre.

Terri Gray chaired the Meeting and Megan Elliott acted as Recording Secretary.

1. **Attendance**

Present:

Terri Gray	Judy Hagerman	Councillor Ron Hooper
Janice Jones	Councillor Joe Neal	Sarah White

Regrets:

Brenda Carrigan	Gail Rickard	Jacob Vander Schee
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Staff Present:

Linda Kent, Chief Executive Officer
Megan Elliott, Manager of Business Administration
Nancy Sandercock, Manager of Human Resources
Melissa Scott, Manager of Service Excellence
Sarah Vaisler, Deputy Director

2. **Approval of Agenda**

Motion #LB075-18

Moved by Judy Hagerman, seconded by Councillor Hooper

THAT the Clarington Public Library Board approve the agenda of the August 8, 2018 Special Board Meeting.

Carried

3. **Disclosure of Conflict of Interest**

There were no conflict of interests stated for this meeting.

4. **Approval of Previous Minutes**

Motion #LB076-18

Moved by Sarah White, seconded by Janice Jones

THAT the Clarington Public Library Board approve the minutes of the June 27, 2018 Regular Board Meeting.

Carried

5. **Administrative Report No. A22-18: Employee Negotiations**

Motion #LB077-18

Moved by Judy Hagerman, seconded by Councillor Hooper

THAT the Clarington Public Library Board move into closed session to discuss an employee negotiations item in accordance with the Public Libraries Act, section 16.1 subsection 4 d).

Carried

Administrative Report No. A22-18: Employee Negotiations (continued)

The meeting moved into open session. No actions were made in closed session.

Motion #LB079-18

Moved by Councillor Neal, seconded by Sarah White

1. *THAT Administrative Report No. A22-18 Employee Negotiations be received;*
2. *THAT the Library Board Chair and the Chief Executive Officer be authorized to execute an agreement between the Clarington Public Library Board (Employer) and the Canadian Union of Public Employees, Local 74 (Union) for the term covering January 1, 2018 to December 31, 2020 reflecting changes as outlined in the Memorandum of Settlement between the Clarington Public Library Board (Employer) and the Canadian Union of Public Employees (Union) and Local 74, dated July 25, 2018, attached to Report (Appendix A);*
3. *THAT the salary adjustments for unionized employees (CUPE Local 74), and Non-Affiliated employees be approved as follows:*
 - January 1, 2018: 1.75%*
 - January 1, 2019: 1.75%*
 - January 1, 2020: 1.75%; and*
4. *THAT the Library salary/wage grid for the years 2018, 2019, and 2020 be amended to include the revised annual rates of remuneration for Library staff;*
5. *THAT consistent with past practice, any approved changes to the terms and conditions of employment for unionized employees through Administrative Report A22-18 be applicable to Non-Affiliated employees as appropriate; and*
6. *THAT CUPE Local 74 Vice-President be advised of the Library Board's decision.*

Carried

6. Administrative Report No. 23-18: Bowmanville Library Renovation and Refurbishment**Motion #LB080-18**

Moved by Judy Hagerman, seconded by Sarah White

THAT the Clarington Public Library Board receive Administrative Report No. A23-18: Bowmanville Library Renovation and Refurbishment.

Carried

Motion #LB081-18

Moved by Sarah White, seconded by Judy Hagerman

THAT the Clarington Public Library Board approve the hiring of Shoalts and Zaback Architects Ltd. for architectural services related to the renovation and refurbishment of the Bowmanville branch, with architectural and project management fees not to exceed \$73,450 and THAT the funds required for this project be drawn from the Clarington Public Library's Capital Reserve Funds.

Carried

7. **Adjournment**

Motion #LB82-18

Moved by Councillor Neal, seconded by Councillor Hooper

THAT the meeting of the Clarington Public Library Board be adjourned.

Carried

The meeting adjourned at 5:25 p.m.